



# Indian Montessori Training Courses

## Special Batch 2022-23

### Contents of the Course

- Philosophy and principles of the Montessori Method
- Child Psychology
- Practical demonstration classes (explanation and demonstration of Montessori apparatuses and their scientific nature)
- Preparation of educational materials
- Observation (subject to conditions)
- Practice with Materials
- A first hand experience of making materials through handwork

### Online Sessions

- A maximum of 480 hours of online sessions.
- All online sessions will be conducted in English.
- All online sessions will be held live on Zoom (except hand work instructions).
- Online Courses will commence from 11th/18th July 2022. If things go smooth, we are likely to complete by May 2023.
- Online sessions will be conducted Monday to Thursday – 4 days per week.
- 1st session will be from 2:30 PM to 4:00 PM IST.
- 2nd session will be from 4:30 PM to 6:00 PM IST.
- Students must log into Zoom with their registered name and roll number for securing attendance.
- Video must be kept on during online sessions.
- No attendance will be given if the video is off
- Video recording of the sessions will NOT be available under any circumstances. So the students are expected to be alert and interactive during the sessions.
- Guidelines on “Do’s and Don’ts” will be shared before the commencement of the sessions. Students are expected to adhere to those guidelines.

### Additional Assistance

- There will be a Mentor assigned for every 25 students. A Mentor is a recognised trainer from IMTC (Directors and MDTC candidates). The mentor will be available for one on one guidance and clarifications.
- A specific spreadsheet on ‘Google Sheets’ will be created and shared online with students to post their queries on learning aspects. The team of trainers will respond within 48 hours.
- However, if in case any queries cannot be addressed on ‘Google Sheets’, IMTC will organise exclusive sessions to sort them out.

## Practice

- The supervised practice will be held in different centres for a minimum of 120 hours spread over the duration of the whole course. Every last weekend (Saturday and Sunday) of a month will comprise of four hours a day (10 AM to 3 PM IST) of practice. Remaining hours for the supervised practice will be covered in the month of April 2023, after the written exam.
- Students will lay their hands on materials for a real-life experience of these scientifically prepared materials.
- IMTC will offer options for practice centres after 8 weeks. – Students must indicate their choices of centre (up to three in order of their preference).
- IMC will finalise the list of students and their allotted centres. IMC may also drop a practice centre if sufficient participants do not opt for it.
- The fee for the practice/practical exams has to be paid by the student to the respective centres within two weeks from the date of allotment of centre (practice centre specific account details will be provided).
- The student must abide by the rules and regulations of their respective centre (in terms of timings/dates, etc.).
- Practical exams will be held after 120 hours of supervised practice.
- Students must participate in environment duty during practice sessions.
- In case a student cannot take up the practice session/practical exams, he/she is permitted to register for the practice/practical exams within a max of one year from the date of written exams in any IMC approved centre. Here the student has to appear for the practice sessions and practical exams in the existing scheme at the respective centre.

## Handwork

- Handwork is an essential part of IMTC. Students are expected to complete this work from time to time.
- Resource persons will help the students to understand the nature of work in online sessions, followed by instructions in text format.
- Student are expected to use basic skills of construction of shapes using geometry box, paper cutting, pasting, painting, stitching, etc.
- The handwork must be submitted by speed post or local courier or in person to the respective centres (as the situation permits).

## Material Files

- Material files are files containing details of Presentations (demonstrations) of each material.
- After each demonstration and discussions about it, key phrases/words will be provided by IMTC to help students write Presentations.
- Each student will need to keep the material files up to date and submit once a month.
- Students will submit the soft copy of the material files in the prescribed format (handwritten files are encouraged for better learning. In such a case, it is the responsibility of the student to transport the hard copies.).
- Students can take help of the assigned Mentor for guidance.

## Tests and assignments

- There will be periodical tests scheduled and the attendance is compulsory.
- Guidelines will be provided at the suitable time.

## Observation

Observation will be organised in person at selected Montessori Houses of children if situation permits or else videos will be organised for experiencing a real Montessori House of children (school). It is mandatory for students to complete observation and submit report.

## Examinations

- There will be two written papers covering all the topics discussed. One paper will be dealing with all theory and the other on Psychology. Both papers will also cover practical application of the Method.
- 90% attendance is mandatory in online sessions to qualify for the written exams.
- In case a student does not pass written/Practical exams, he/she may appear for the next immediate examination conducted by IMTC.
- A student is permitted to make only one more attempt to 'appear for' in case he/she could not 'pass' in the first attempt.
- To appear for second attempt the student must pay examination fees of Rs. 2000/- (rupees two thousand only) for each written paper and Rs. 3000/- (rupees three thousand only) in case of Practical exams.
- If a student could not complete the 120 hrs or could not pass the practical exams, IMC will organise 120 hrs of practice in any one of the practice centres and a student is expected to complete the practice or practical exams in the next immediate opportunity and NOT any time later.
- If a student does not pass in both written and practical exams, he/she has to appear as a fresh student in any of the IMTCs (Regular course).

## Diploma

- The Diploma will be awarded by Indian Montessori Centre. The President, Director of Board of Studies and the Director of the Course will sign it.
- Diploma from IMC is issued only if a student satisfies all prerequisites like attendance, timely submission of assignments and material files, completion of all hand works, attendance in periodical tests and successfully completing the written exams.
- Diploma is awarded only to those who have successfully completed all the above formalities and also practical examinations as per the procedures of IMC.

## Challenges and solutions

- Every care is taken to ensure smooth functioning of IMTC considering the spirit and the intent.
- In case of any unforeseen situations or challenges, the Director will discuss with the relevant stakeholders and arrive at an amicable solution.

- However, with regard to any dispute about online or practical exams or any other matter related to the course, the decision of the director is final.

## Fees

- Registration – 500
- Course Fee – 53,000
- Practicals – 16,000
- Fees is inclusive of all taxes
- Fees is inclusive of the essential study materials
- Fees once paid will not be reimbursed

## Procedure for Enrolment

- Fill up the application form
- Pay the registration fees(Enclose photocopies of all necessary certificates, two passport size photographs(recent), Fitness/medical certificate, a hand written life sketch- particulars of life that is not included in the application form)
- Call for the interview/discussion
- Enrolment on completing the formalities(first come first serve)